

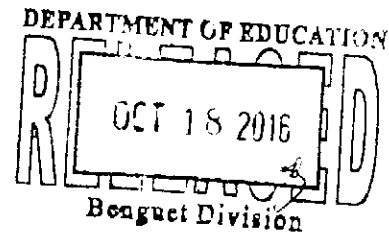


Department of Education
CORDILLERA ADMINISTRATIVE REGION
Schools Division Office of BENGUET
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Division Memorandum

No. 191, s. 2016



To: Elementary, Junior HS, Senior HS, Stand Alone SHS School Heads
Librarians, Library – In- Charge / Personnel
From: LAIZLE ANN G. PAING, SOPAD SDS
From: **FEDERICO P. MARTIN, Ed. D., CESO VI**
Schools Division Superintendent

Subject: Accomplishment of the School Library Profile and School Library Needs Analysis

1. Relative to the memorandum DM-CI-2016-00159 from the Undersecretary for Curriculum and Instruction which is on the conduct of the consultative conference on the monitoring and evaluation on the implementation of Learning Resource Centers and Library Hubs and School Library Needs Analysis by the DepEd-Bureau of Learning Resources : Quality Assurance Division, data about your school library's profile and needs is needed.
2. Librarians, Library –In- Charge or personnel are then requested to accomplish the forms (School Library Needs Analysis & School Library Profile) attached to this memorandum and submit it to the Records Office on or before **October 31, 2016**.
3. Schools are further requested to please accomplish the attachments honestly and meticulously since as stated under the aims of the conference, these will be the basis for inputs in the call guidelines for supplementary materials.
4. Strict compliance to this memorandum is desired.